

HANNAH SHIELDS

Production Accountant/Line Producer

Email – hannahshields.accounts@outlook.com • Phone – 07816 226 121

I am an experienced Production Accountant with strong leadership & management skills having worked in several different production roles across both scripted and un-scripted genres. I am now looking to expand my knowledge and experience further outside of the BBC.

EXPERIENCE

MAY '23 – SEPT '23 – SCRIPTED DEVELOPMENT AND UNIT LINE PRODUCER

BBC Studios Kids & Family

JUN '16 – APR '23 - PRODUCTION ACCOUNTANT

Phoenix Rise S1 & 2 – BBC Children's Productions Ltd/BBC Studios for BBC/Sinking Ship
The Worst Witch S4, My Mum Tracy Beaker – BBC Children's Productions Ltd for CBBC
Father Brown S5, 6 & 7, Shakespeare & Hathaway S1 & 2, The Break S2, Doctors S18 & 19 – BBC Studios for BBC

JAN '21 – JAN '22 - LINE PRODUCER

The Canterville Ghost – BBC Grafton House Productions Ltd for BYUtv
Shakespeare & Hathaway S4 – BBC Studios Productions Ltd for BBC

JUN '14 – MAY '16 - ASSISTANT PRODUCTION ACCOUNTANT

Brief Encounters – CPL Productions Ltd for ITV
The Five – Red Production Company for Sky
Last Tango in Halifax S3 – Red Production Company for BBC

MAR '13 – JUN '14 - ACCOUNTS ASSISTANT/CASHIER

Peaky Blinders S2 – Tiger Aspect for BBC
The Game – BBC Worldwide Productions Ltd for BBC America
'71 – Warp Films for Theatrical Release

FEB '04 – DEC '12 - PRODUCTION CO-ORDINATOR

Line of Duty S1 – World Productions for BBC
I Didn't Know That S1 – North One Television for National Geographic
The Gadget Show, Fifth Gear – North One Television for Channel 5
The Greatest Raid of All, Making of Greatest Raid – North One Television for BBC
WPC '56 S1, Father Brown S1, Preston Passion, Land Girls S2 & 3, Land Girls S1 (Post Production), Secret Britain, Doctors, Casualty, Brief Encounters, Afternoon Plays S3, Grease Monkeys S2 - BBC
SoulBoy (Addtl. Photography) – Ipso Facto Films for Theatrical Release

JAN '11 – APR '11 - POST PRODUCTION SUPERVISOR

32 Brinkburn Street – BBC

DEC '06 – DEC '07 - PRODUCTION MANAGER

I Didn't Know That S2, 3 & Green Special – North One Television for National Geographic

MAY '05 – MAR'06 - ASSISTANT PRODUCTION CO-ORDINATOR

Mayo – BBC

SEP '03 – FEB '04 - PRODUCTION SECRETARY

Afternoon Plays S2, Grease Monkeys S2 – BBC

OCT '02 – SEP '03 - SCRIPT RESEARCHER/SCRIPT SECRETARY

Doctors - BBC

MAR '02 – OCT '02 - RUNNER

Dalziel & Pascoe, RHS Tatton Flower Show, Housecall – BBC

EDUCATION

2000 - 2001

POSTGRADUATE DIPLOMA IN MEDIA PRODUCTION, UNIVERSITY OF CENTRAL ENGLAND, BIAD
Specialising in Television.

1996 – 1999

BSC (HONS) MARINE BIOLOGY & COASTAL ECOLOGY, UNIVERSITY OF PLYMOUTH
Degree Classification: 2.1

1992 – 1996

A' LEVELS & GCSE'S, RAWLINS COMMUNITY COLLEGE, QUORN, LEICS.

GCE A' Levels – Biology (B), General Studies (B), Chemistry (D). GCE A' Level Supplementary – Computing (A), Maths (E).

10 GCSEs – Grades A – C (including English, Maths, French & German).

SKILLS/INFO

- Cost management and cost reporting
- Budgeting
- Negotiating
- Production/Line management
- Year end & month end accounting
- SPV Tax credit audits & submissions
- Health & Safety
- DBS Check Enhanced
- Clean full UK driving license
- Full Member of The Production Guild of Great Britain
- Able to use Microsoft Office, mydaEs Moneyppenny, Eclipse, TPH Payroll, Octopus PMI, Sage 50 Payroll, SAP, EP Movie Magic Scheduling, EP Movie Magic Budgeting, Sargent Disc Payroll, SD Crew Start, Silvermouse and Final Draft

TRAINING

Screenskills/Mission Guru – Step-up to Children's Line Producer Training

Course BFC/Production Guild of Great Britain – Line Producer Training Course

National Film & Television School - Drama/Film Production Management

Production Guild of Great Britain – Leadership & Negotiation Skills

Production Guild of Great Britain – Production Accounting for HETV

Screenskills - 1st AD & Scheduling Masterclass

ITF - Leadership & Management

ITF - Scheduling for Drama Production

AAT Level 1 (Studying AAT Level 2)

1st Option RAW Safety Training

Courses undertaken at the BBC:

- Safe Management of Productions
- Movie Magic Budgeting
- Budgeting Skills
- Leadership & Communication (various)
- SAP
- Working with Children
- PA Continuity
- Single Camera Drama Directing
- Drama/Entertainment Production Co-ordination
- Rights Workshop
- Emergency First Aid
- Mental Wellbeing & Resilient Leadership