

Claire Alice Edgley

Runner

clairealiceedgley@gmail.com • 07870 997542 • British • UK driving licence • West Midlands

PERSONAL PROFILE

I am looking to make a crossover into television and film production by making use of the communication, research, and organisation skills I have previously acquired from my linguistic background. I am experienced with working long hours and independently, keeping to deadlines, remaining flexible, and ensuring precision.

KEY SKILLS

- Multilingual: Italian and Spanish (proficient); German, French, and Catalan (intermediate); Polish (basic) •
 - Basic Camera Operation • Project Management • Deadline Adherence • Administration •
- Proofreading and Editing • Organising Logistics • Research • Cash Handling • Driving Abroad •

INDUSTRY EMPLOYMENT

Runner

30 November - 1 December 2021

Twenty Twenty Television - All That Glitters - Birmingham

Refreshment runs for crew and talent. Meeting talent at the hotel. Shopping errands. Helping the art department.

Runner/Driver

1 September - 9 October 2021

Shine TV - Pride & Prejudice: An Experiment in Romance - York

Food and laundry runs for hotels and on set. Company card/receipts. Production unit errands. Covid testing admin.

Location Marshal

22-25 August 2021

Jupiter Springs Production Ltd - Mission: Impossible 7 - Birmingham

Marshalling public areas near set. Refreshment distribution to crew and across set. Waste collection and disposal.

Location Marshal

22 October 2020

Iconoclast Content Ltd - Automotive Advertising Campaign - Birmingham

Managed pedestrian access during outdoor street shoot. Safety spotter for locking the set on/off. Walkie talkie use.

Day Runner

1 June 2019

ITV Studios - The Voice 2020: Producer Tour Auditions - Birmingham

Accompanied contestants in waiting area and chaperoned them upon their exit from their audition. General errands.

Day Runner - Boom Operator

27 April 2019

RDF Television West - Dickinson's Real Deal - Telford

Captured sound for conversations between contributors and experts. Helped with spotting interesting shots for GVs.

OTHER FILMING/MEDIA EXPERIENCES

Runner and Boom Operator Experience

Feb 2019 and Jan 2020

Pilot Teaser Reel Filming for New Dating and Talent Show Formats - West Midlands

Operated boom, shot some B-roll, kept track of sequences filmed, procured materials, and fetched refreshments.

Research Experience

29 June - 5 July 2019

Pitch submission for a BBC-commissioned documentary - East Midlands

Helped the PD to find contributors and research potential stories. Drafted contributor bios for the final submission.

Volunteer Camera Crew

Aug 2017 - April 2019

WORLDbytes Citizen TV by the charity WORLDwrite - London

Participated in their documentary: *Women: A Success Story*, and at The Battle of Ideas at The Barbican Centre.

OTHER PROFESSIONAL EXPERIENCE

Freelance Translator and Editor

Sept 2016 - Present

Claire Edgley Communications - Krakow, Poland and Sedgley, UK

Energy Data Administrator

Feb-July 2019

Confederation of British Metalforming - West Bromwich, UK

Translation Project Manager

Oct 2015 - July 2016

Universal Language Solutions - Beckenham, UK

Customer Services Officer (Receptionist)

Dec 2012 - April 2013

Mark Warner, Hotel Cristallo - Courmayeur, Italy

English Language Trainer

Feb 2011 - Sept 2012

Inlingua Language School - Kiel, Germany

EDUCATION AND QUALIFICATIONS

MSc (with Distinction) in Environmental Sustainability - Keele University

2013 - 2014

First Class BA (Hons) in Italian and Spanish - Coventry University

2005 - 2009

REFERENCES

Gabe Crozier, Producer/Director
Freelance Shooting P/D, Birmingham, UK.
gabecrozier@gmail.com | 07590 555021

Marisa Pereira, (former) Assistant Director
WORLDwrite, London, UK.
marisa_pereira@live.com | 07411 666464