Curriculum Vitae Chloe Elizabeth Bayliss

Mobile: 07851 598904 Email: bayliss5@outlook.com

Address: 5 Hawkstone Close

Kidderminster Worcestershire DY11 5EG

Current Education: Current course:

University College Birmingham BA Hons in Specialist hair and Media Make up.



Kidderminster College - Attended: 2013 - 2015

- Health & Social Care (Level 3 Extended Diploma) Distinction, Merit, Merit
- Level 2 Award in Developing Skills for Employment
- Level 1 Award in Managing Personal Finance

King Charles | High School - Attended: 2008 - 2013

Communication Techniques for Creative Media Production (GCSE)	В	English Language (GCSE)	C
Research for Creative Media Production (GCSE)	В	Science (GCSE)	C
English Literature (GCSE)	В	Maths	C
Citizenship (GCSE)	В	Geography (GCSE)	C
Health & Social Care (BTEC)	Merit	Audio Production (GCSE)	C
ICT, Functional Skills Level 2	Pass	Advertising Production (GCSE)	Pass

Previous Employment:

MB Distribution LTD: One full year.

• My role at MBD was front of house receptionist and administration assistant. This included being in complete control of ordering stock, as well as updating the computer system with all vital data. I had the daily responsibility of managing the back-up system for the whole company. I was the first point of contact for clients as they entered the building. I believe that greeting them positively helped to build client rapport which helped to retain them as clients and build strong business-client relationships.

Previous Work Experience:

- I currently have my own business as a face & body painter and Special effects artist (2019 current)
- The Rose Theatre (2018 2019)
- The Walking Dead 100th Episode Launch. With 'Events to Scare' (2018)
- Wyre Forest School: Two full years' voluntary. (2015 2017)

