

Evie Spurdle

Runner

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Personal statement

Small in height but large in productivity, I pride myself on my ability to adapt to any situation. I was originally drawn to TV as it combined my passion for all things creative with a bizarrely strong love of planning and organisation. Through my background in physics I have learnt to tackle my work methodically and be resilient under pressure, which I hope will serve me well in the production side of TV in future.

I am always eager to face new challenges, from medieval sword battles and bouldering in my downtime to the vast range of obstacles that the TV industry can bring, and aim to keep everyone's spirits high no matter the situation.

Skills and Training

- Confident driver with a full, clean driving license
- Screenskills Coronavirus Basic Awareness on Production Training

Credits

The Write-Offs | Shine TV | Production Runner | October – November 2019

Series Producer: Richard Mears, **Production Manager:** Jessica Bishop-Laggett

- Taking care of high-profile talent and contributors
- Writing per diems and filing expense receipts
- Researching and booking venues, hotels and transport companies to be used for shoots
- Working on location to aid the camera and sound crews
- Purchasing, organising and transporting items for shoots

Shine TV | Office Runner | October 2019

Talent Coordinator: Julia Dodd

- Distributing camera and sound equipment to different productions, logging it and collecting it when it was due back
- Setting up meeting rooms and attending to visitors
- Monitoring ingoing and outgoing mail for the building

Additional Experience

Doctors | BBC Birmingham | Work Experience | February 2020

- Shadowing the Runners on set
- Transporting sound equipment
- Packing away items to be used in other locations

The Angry Duck | Production Runner | January – February 2019

- Contacting and distributing instructions to cast members
- Organising and transporting sound equipment
- Distributing scripts
- Clearing the venue after recording and packing away sound equipment

Other Employment

Activity Leader, Grange Live Gaming, June 2019 – present

- Taking telephone and email bookings
- Giving safety briefings and supervising customers during Rage Rooms
- Cash handling and preparing drinks and food
- Completing and filing insurance paperwork
- Acting as a zombie during horror experiences
- Leading activity sessions for all ages

Maths and English Tutor, Explore Learning, January 2018 – September 2018

- Tutoring children with special educational needs such as ADHD, Dyslexia and Autism
- Writing up clear, organised notes during the session to keep parents updated on progress
- Dealing with IT issues quickly and showing children how to use the software
- Adapting teaching methods to suit groups of children between the ages of 4 and 16

Education

West Kirby Grammar School, Wirral, Sept 2010 - June 2017

A levels: English Literature (A*), Maths (A*), Physics (A), Further Maths (B), Global Perspectives (Distinction 3)

AS levels: Physics (A), Maths (A), English Literature (B), Further Maths (B), Chemistry (B), Global Perspectives (Distinction 3)

References available on request

This CV may be kept on file and distributed for employment purposes.